



PLEASE WRITE A PARAGRAPH WITH SUPPORTING EVIDENCE OF TEACHING EXPERIENCE (DO NOT INCLUDE PATIENT TEACHING), TO INCLUDE COMPLETION OF A PRECEPTOR WORKSHOP, PRIOR PRECEPTOR EXPERIENCE, OR CLINICAL NURSING EDUCATOR EXPERIENCE.

IN THE SPACE BELOW, DESCRIBE YOUR CLINICAL AND CLASSROOM TEACHING EXPERIENCE. INCLUDE A DESCRIPTION OF LEARNING GROUPS, PROGRAM CONTENT, TEACHING STRATEGIES, LEARNING ACTIVITIES AND EVALUATION TOOLS. IF YOU WOULD LIKE TO SHARE EXAMPLES, PLEASE SEND.

## JOB DESCRIPTION

POSITION TITLE: Clinical Preceptor

REPORTS TO: Program Director

### DESCRIPTION:

The clinical preceptor collaborates with the Program Director or Co-Director in providing a learning experience for the WOC Nurse and/or Wound Care Nurse in accordance with the WOCN accreditation committee and Rutgers University School of Nursing-Camden WOCNEP standards.

### POSITION RESPONSIBILITIES:

1. Select, provide and supervise clinical learning experiences for students related to wound care, abdominal stoma management, fecal and urinary incontinence and professional practice.
2. Collaborate with Program Director and students in the planning, implementation and evaluation of the clinical practicum.
3. Provide students with an orientation to the clinical facilities policies, procedures, and standards of WOC Nursing practice.
4. Provide the opportunity at regular intervals for the student to express points of view and share knowledge and experience related to the clinical practicum.
5. Provide Program Director with documentation to support the students' fulfillment of numbers of clinical hours and types of patients seen as required.
6. Communicate openly with the students, faculty and Rutgers University School of Nursing-Camden WOCNEP personnel.
7. Provide feedback to the Program Director related to student preparation and program integrity.
8. Complete anecdotal records and evaluation forms with contractual designated timelines.
9. Maintain and support the education standards set forth by WOCN Society and Rutgers University School of Nursing-Camden WOCNEP.

EDUCATION & EXPERIENCE

1. BSN or Bachelor's degree in another field with documentation of equivalent competency in: health assessment, community health nursing, leadership and management, and research and statistics.
2. Certification: WOCNEP graduate- CWOCN required; **OR** National Nursing Certification specialty in which they teach.
3. Experience: At least one year full time after CWOCN graduation. Wound, ostomy and continence care practice that includes wound, ostomy, continence management and professional practice.
4. Completion of a preceptor workshop to include principles of adult learning, clinical teaching strategies, and clinical evaluation methodology OR evidence of prior preceptor experience.

DATE: Formulated 2013; Updated 2016

DIRECTOR: Janice M. Beitz, PhD, RN, CS, CNOR, CWOCN, CRNP, MAPWCA, ANEF, FAAN

\_\_\_\_\_  
Clinical Preceptor

\_\_\_\_\_  
Date

\_\_\_\_\_  
Rutgers University SNC  
WOCNEP Program Director

\_\_\_\_\_  
Date

**PLEASE SUBMIT THE FOLLOWING TO COMPLETE THE APPLICATION PROCESS:**

1. Clinical Preceptor Application
2. Signed copy of the attached job description
3. Signed contract with your institution (or contract mailed to Program Director)
4. Documentation of Patient Census for the previous twelve (12) months reflecting full scope of WOC practice: ostomies, wounds, and incontinence (Form attached).
5. A letter from employing institutions verifying support of your participation as a clinical preceptor.
6. Copy of **actual** RN nursing license (or APN license as appropriate)
7. Copy of your **current** WOC Board Certification certificate.
8. An official college transcript (necessary only if you received your WOC Nursing education prior to 1985)

**IMPORTANT: WOCN ACCREDITATION CRITERIA REQUIRES THAT ALL DOCUMENTATION AND A SIGNED CONTRACT MUST BE ON FILE AT RUTGERS-CAMDEN WOCNEP BEFORE THE STUDENT MAY BEGIN THE CLINICAL PRACTICUM.**

**AGREEMENT:**

The statements I have made in this application are correct to the best of my knowledge. I understand that any misrepresentation or omission of facts called for on this application is cause for cancellation of the application.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**PERMISSION FOR RELEASE OF INFORMATION:**

I hereby grant Rutgers University-Camden WOCNEP permission to share my receptor application with any of the WOCN accredited educational programs per their request.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Please return the completed application to:

Rutgers University  
School of Nursing-Camden  
215 North Third Street  
Camden, NJ 08102  
Attn: Janice M. Beitz  
Fax: 856-225-6250

**Note Well: Scanned Email Preferred!**  
**Rutgers University School of Nursing-Camden**  
**Wound Ostomy Continece Nursing Education Program**  
**Preceptor Application**

***DOCUMENTATION OF PATIENT CENSUS***

Preceptor's Clinical Statistics for the previous 12 months  
 Year: \_\_\_\_\_

Clinical Content	*Acute Care	*Out-Pt Clinic	*Home Health	*ECF SNF	*Other Describe
Colostomy					
Ileostomy					
Urostomy					
Continent Ileostomy (Kock, J-Pouch, Pelvic Pouch)					
Continece Urostomy (Kock, Indiana, Neobladder)					
Surgical Wounds					
Fistula and Drains					
Pressure Ulcers					
Venous Stasis Ulcers					
Neuropathic Ulcers or Foot Care Clinic					
Skin Irritation and/or Infections					
Urinary Incontinence/Bladder Programs					
Fecal Incontinence/Bowel Programs					
Other Areas Not Mentioned Above					

Updated Fall 2016

In each column, identify the number of patients seen per year.

Preceptor Signature and Credentials: \_\_\_\_\_

Institution(s): \_\_\_\_\_

Average Daily Census of WOC patients: \_\_\_\_\_